



Our Lady of Fatima School

VOLUNTEER SHEET 2015 - 2016

Name _____

Home Phone _____

Work Phone _____

Cell Phone _____

Email _____

As a private school, parental involvement is both encouraged and expected. Your contributions of time, talent, and treasure enrich our school in every way. Please indicate below in which areas you plan to serve as a volunteer and indicate the times most convenient for you. Thank you for your support and cooperation.

Volunteerism is necessary to fund raise to help keep tuition costs down. Here at OLF, we would like to keep the spirit of "Service" alive. We feel that for everyone to help do their part for the school, we are asking that each family volunteer in AT LEAST 4 events for the year; this would be two (2) events per semester. If you are unable to commit to this, there will be a \$50 fee assessed per semester. In addition, we are asking for a Silent Auction donation from each family. We will have volunteers to call as a reminder as events come up throughout the year.

Please check (✓) AT LEAST 4 areas in which you can help.

_____ **Nursing Skills** – Help with Vision/Hearing Checks, Check Student Immunization Records

_____ **Fund-Raising Committee** -- Develop funding-raising ideas to benefit the school or assist in current fund-raisers. .

_____ **Boxtops Coordinator** -- Organize parents to clip and package.

_____ **Home-Room Mother** -- Helps with class activities and parties with the help of the teacher. All parents furnish refreshments. Helps arrange transportation for field trips, etc.

_____ **Uniform Shop** -- Organize uniforms.

_____ **Santa's Secret Shop**
Week of December 7th
Set up and work in the Santa Store by assisting children with shopping for Christmas presents for family members.

_____ **Book Fair**
Tuesday, September 15th
Work in the Book Fair by setting up and by assisting children with shopping.

_____ **Office Help**– Assist with mailings, letters, etc.

Golf Tournament

Fall, 2015
Ways to help out with the annual Golf Tournament are to: Sponsor a Hole, Help with Food, Solicit Door Prizes, or Play in the Tournament

Bingos/Raffles

Tuesday, November 10 (Turkey Bingo)

Tuesday, March 8 (Ham Bingo)

Ways to help at the Bingo are: Work Concessions, Contact Sponsors, Child Care, or help in the kitchen with set up and clean up.

Annual Silent Auction

December 5

Work on the Silent Auction begins early in the school Year. Ways to help are: Mailings to solicit contributions, Solicit Contributions, Work on Phone Committee, Set Out Items on Evening Prior to Auction, Thank You Notes, Help with Baskets

Christmas Dinner Dance

December 5

In conjunction with the Silent Auction, we have our Dinner and Dance. You may choose to: Host a Table, help Decorate, or clean up.

Dinner Theater

April 15/16

The Dinner Theater is put on by students in grades 5-8 as a school-wide fundraiser. You may help by: Soliciting or acting as a sponsor, Table Set Up/Decorations, Prepare Tea/Coffee, Clean Up

Fish Fry(s)

Friday(s), February 12 & March 4

You can assist by: Serving, packing to-go orders, or Clean Up

Please use back side for additional comments or suggestions.

_____ **Other** -- Please specify below if you have a special talent or skill that you feel would benefit us here at OLF!

Days and times that may be best for you to volunteer:

Day(s) of the Week _____

Morning _____

Afternoon _____

Evening _____

Parent's Signature _____