

Tuition Draft Form (ACH DEBITS)

Originating Company Name: **Our Lady of Fatima Catholic School**

I authorize the above named Originating Company to initiate entries to the account indicated below as follows:

- 1) They may initiate DEBIT entries, which removes money from my account, for payments I owe, according to the schedule and other conditions to which the Originating Company and I have agreed.
- 2) They may initiate CREDIT entries to reverse any transactions they have originated to my account in error.

NAME(S) _____
(please print)

Account number _____

Name of Depository
Financial Institution: _____

City _____ State _____

Zip _____

Please enter your bank's routing and transit number here, or staple a VOIDED CHECK below.*

_____ (nine digits)

This authority is to remain in effect until the Originator has received written notification of its termination and has had a reasonable opportunity to act upon it.

DATE _____ SIGNED _____

*** DO NOT USE A DEPOSIT SLIP.** Many banks print internal transaction codes instead of their routing and transit numbers on their deposit slips. Using an invalid routing and transit number will prevent your transaction from being directed to the correct bank, resulting in delays in the posting of your payment.

*** Indicate on which of the following days this draw on your account is to be made.**

_____ The 2nd of each month

_____ The 16th of each month